

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Margarets Hall, Bradford on Avon  
**Date:** 13 July 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 10.20 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rosemary Brown Cllr Trevor Carbin, Cllr Magnus Macdonald (Chairman)  
and Cllr Ian Thorn

### **Wiltshire Council Officers**

Peter Dunford – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer  
Emma Drage – Local Youth Facilitator

### **Town and Parish Councillors**

Bradford on Avon Town Council – Gwen Allison  
Holt Parish Council – Andrew Pearce  
Westwood Parish Council – Julie Adcock

### **Partners**

Healthwatch Wiltshire – Kevin Gaskin

**Total in attendance: 70**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Why a Health and Wellbeing Group for Bradford on Avon?</u></p> <p>Cllr Magnus Macdonald welcomed everybody to the special Your Health and Wellbeing Area Board.</p> <p>Michael Darlow - Older Persons and Carers Champion and Chairman, Bradford on Avon Seniors Forum then briefly outlined why Bradford on Avon needed a Health and Wellbeing Group.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The shortage of Nursery Home beds in the Bradford on Avon community area.</li> <li>• The importance of the Health and Wellbeing Group having direct access to the Wiltshire Council Health and Wellbeing Board.</li> </ul> <p>The Chairman thanked Michael Darlow for his presentation.</p>
2	<p><u>Integrating health and social care in Bradford on Avon - lessons from the demonstrator site</u></p> <p>Dee Robinson - Head of Adult Care Operations, Wiltshire Council gave a short presentation that highlighted the work of Wiltshire Council's Social Care Teams:</p> <p>Points made included:</p> <p>What does Social Care do?</p> <ul style="list-style-type: none"> <li>• We support vulnerable people to live their lives and maintain independence.</li> <li>• We work to statutory requirements (Care Act 2014).</li> <li>• We give advice, information and signpost.</li> <li>• Local Authority duty to assess and meet eligible needs.</li> <li>• Provision of services is dependent upon eligibility and a financial means test- outcomes and wellbeing.</li> <li>• The majority of people who receive social care fund their own care and support.</li> </ul>

#### Your Locality Social Care Team

- Restructured in April 2014.
- Current team of Customer Co-ordinators, social workers and occupational therapists.
- Primary aim of moving to smaller teams is around partnership with our local community, health colleagues, and wider partnership.
- The focus of what we do is about prevention, independence, keeping people safe and enabling people to remain at home.

#### Following assessment

- Care at Home –including personal care, equipment, tele-care, day services, extra care – always our starting point.
- Care Homes – Only considered once all options to support someone at home have been exhausted. Places are purchased from independent residential or nursing homes.
- Direct Payments – Some people prefer a direct payment to arrange their own care.

#### Unpaid Carers

- 386 people in Bradford on Avon providing unpaid care to our customers.
- 30 carers receive a service from us (commissioned service) – Carer Support Wiltshire offer support prior to this.
- 112 carers registered with Carers support Wiltshire and 403 newsletter recipients.

The Chairman thanked Dee Robinson for her presentation.

Dr James Heffer and Amanda Brookes - Business Manager, Bradford on Avon and Melksham Health Partnership gave a short presentation that outlined the work carried out by the practice on integrating health and social care within Bradford on Avon.

Points made included:

What's happening in Bradford on Avon?

	<ul style="list-style-type: none"> <li>• Multi disciplinary meetings – twice a month.</li> <li>• Joint initiatives with Integrated Teams: Leg Club, Memory Café, Balance and Falls Class, Short Walks Programme, Creative Arts Programme.</li> <li>• Next steps, a joint list of patients to manage – vulnerable people at risk of hospital admission.</li> </ul> <p>Early lessons learnt</p> <ul style="list-style-type: none"> <li>• Invest time and effort in developing relationships with all partners.</li> <li>• Recruit people who can demonstrate they hold values of person centred care.</li> <li>• Use local knowledge and risk tools to identify people who will most benefit from joined up care.</li> <li>• Co-location or space to meet is important – ‘corridor conversations’ invaluable.</li> <li>• Don’t ignore the practical issues – I.T, car parking, telephone access, hot desking.</li> <li>• Be prepared to help people understand their new role – especially as there is no ‘road-map</li> <li>• Important to include training and development – ‘walk in my shoes for a day’.</li> <li>• You need clear leadership and time – this can be expensive.</li> </ul> <p>The Chairman thanked Dr James Heffer and Amanda Brookes for their presentation.</p>
3	<p><u>Supporting the vulnerable in our community</u></p> <p>Laurie Brown - Chairman, The Hub@BA15 Trust gave a short presentation that highlighted the Hub@BA15, a voluntary project which offered social support.</p> <p>Hub services offered included:</p> <ul style="list-style-type: none"> <li>• Food Bank</li> <li>• Debt Advice</li> <li>• Selwood Housing Advice</li> </ul>

	<ul style="list-style-type: none"> <li>• Substance Misuse Service</li> <li>• Age UK and Seniors Forum</li> <li>• Alzheimers Support</li> <li>• Human rights solicitors</li> <li>• Volunteers and fundraising</li> </ul> <p>John Potter - Bradford on Avon Town Council gave a short presentation on the “Local Friends” project. The project sought to help local people suffering social isolation issues.</p> <p>The project was currently only Bradford on Avon centric, but was looking for volunteers to expand into the wider community.</p> <p>The Chairman thanked Laurie Brown and John Potter for their presentations.</p>
4	<p><u>Towards a Dementia-Friendly Bradford on Avon</u></p> <p>Claire Thomas - Dementia Project Worker, Alzheimers Support gave a short presentation that highlighted the aspirations of Alzheimers Support in the Bradford on Avon community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Establish a network of local Dementia Friends Champions.</li> <li>• Organise Dementia Friends Information Sessions in all eight parishes, and a further eight sessions in other businesses and community organisations.</li> <li>• Set up a Directory of Community Assets (local dementia friendly facilities and services).</li> <li>• Set up Safe Places Scheme in the Bradford on Avon community area.</li> </ul> <p>A DVD film was shown which highlighted some of the issues faced by Dementia sufferers when going shopping etc.</p> <p>James Colquhoun - Dementia Action Alliance Bradford on Avon gave a brief overview of the Alliance and the and it’s partners:</p> <ul style="list-style-type: none"> <li>• Alzheimers Support</li> <li>• GP Surgery</li> <li>• Wiltshire Council</li> <li>• Dorothy House</li> <li>• Holy Trinity Church</li> </ul>

	<ul style="list-style-type: none"> <li>• Seniors Forum</li> <li>• Care Home providers</li> <li>• Carers Support Wiltshire</li> <li>• Those with Dementia and their Carers</li> </ul> <p>The Chairman thanked Claire Thomas and James Colquhoun for their presentations.</p>
5	<p><u>Improving Accessibility around the Town Centre</u></p> <p>Sue Thomson and Eamon McClelland - Accessible Bradford on Avon gave a presentation that highlighted accessibility around the Town Centre and possible solutions to these problems.</p> <p>Points made included:</p> <p>Challenges</p> <ul style="list-style-type: none"> <li>• Condition of pedestrian routes.</li> <li>• Uneven pavements.</li> <li>• Lack of safe crossing points.</li> <li>• Signage.</li> <li>• Proximity of traffic/wing mirrors.</li> <li>• Narrow pavements.</li> <li>• Pinch points and obstacles.</li> <li>• Road surfaces.</li> <li>• Train station: steps or tortuous route between platforms. Return journey arrives on opposite platform.</li> <li>• Lack of information especially at key arrival points, route signs etc.</li> <li>• Variable signage for accessible facilities businesses not saying what's there.</li> </ul> <p>Solutions</p> <ul style="list-style-type: none"> <li>• Audit businesses to find out what facilities they have and encourage to promote.</li> <li>• Window stickers showing facilities.</li> <li>• Inclusive accessibility.</li> <li>• Well signed 'safe' routes.</li> <li>• Availability of comprehensive information.</li> </ul> <p>Opportunities</p> <ul style="list-style-type: none"> <li>• A pleasanter experience for all - older people, parents with pushchairs</li> </ul>

	<p>and disabled.</p> <ul style="list-style-type: none"> <li>• The Purple Pound, the spending power of people with disabilities, said to be worth £1.8 billion a month in Jan 2015. <i>Add to this the people who will avoid places with challenges.</i></li> </ul> <p>The Chairman thanked Sue Thomson and Eamon McClelland for their presentation.</p>
6	<p><u>Your Care Your Support - information portal</u></p> <p>Kevin Gaskin - Healthwatch Wiltshire gave a presentation that highlighted the work of Healthwatch Wiltshire and it's new information portal.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Healthwatch are here to listen to people and speak out for people about health and social care services.</li> <li>• Healthwatch have a place on the Health and Wellbeing Board and with the Clinical Commissioning Group so can directly represent reported views.</li> <li>• Provide local people with information and signpost them to organisations, so they can make choices about health and care services.</li> <li>• Working together with Wiltshire Council, NHS Wiltshire and Healthwatch Wiltshire and the local voluntary and community sector.</li> <li>• Co-operated to develop a new website or 'information portal'.</li> <li>• The portal was for local people and provides adult health and social care information.</li> <li>• It is equally for Care professionals.</li> <li>• The Homepage: <a href="http://Yourcareyoursupportwiltshire">Yourcareyoursupportwiltshire</a>.</li> </ul> <p>The Chairman thanked Kevin Gaskin for his presentation.</p>
7	<p><u>Summary and Next Steps</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>It was agreed that a Health and Wellbeing group would be created, and that this group would meet on a regular basis and report back to the Area Board.</b></li> </ul>

8	<p><u>Ends</u></p>
9	<p><u>Minutes for approval</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the Area Board meeting held on 11 May 2016 were signed as the correct record.</b></li> <li>• <b>The minutes of the Local Youth Network Management Group meeting held on 6 June 2016 were signed as the correct record.</b></li> </ul>
10	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
11	<p><u>Introduction to Emma Drage - Local Youth Facilitator</u></p> <p>Emma Drage was introduced as the new Local Youth Facilitator for Bradford on Avon. Emma replaces Emma Coombs but would also be covering the Melksham and Trowbridge community areas.</p> <p>Points made included:</p> <p>The new role</p> <ul style="list-style-type: none"> <li>• Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented.</li> <li>• Grants – ensuring applications were dealt with as quickly and as simply as possible.</li> <li>• Mapping community provision – this was the positive activity ‘offer’ in each area in the form of a directory of services and activities for young people.</li> <li>• Communications – ensuring that activities were well promoted using the wider LYN network, OCM and social media (a shared task with CEMs).</li> <li>• Safeguarding – ensuring funding applications meet the Area Board requirements.</li> </ul> <p>The Chairman thanked Emma Drage for attending here first Bradford on Avon Area Board meeting.</p>



12	<p><u>Community Youth Grant recommended by LYN Management Group:</u></p> <p>The Area Board members were asked to consider two applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group:</p> <p><b>Decision</b>  <b>The Last Baguette awarded £495 towards Halloween theatre workshops for local teenagers.</b></p> <p><b>Decision</b>  <b>Groovy Movers awarded £420 for the extension of street dance sessions.</b></p>
13	<p><u>Community Grant Applications</u></p> <p>The Wiltshire Councillors were asked to consider five application seeking 2016/17 Community Area Grant funding:</p> <p><b>Decision</b>  <b>Made in Bradford on Avon awarded £1,000 towards the Vaults Community Arts Centre Website and Media and General Improvements.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2016/17.</i></b></p> <p><b>Decision</b>  <b>ST Business Support awarded £2,000 towards the inaugural Bradford on Avon Business Awards.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2016/17.</i></b></p> <p><b>Decision</b>  <b>Julian House awarded £1,000 towards Recovery in Common - A Recovery Festival.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2016/17.</i></b></p> <p><b>Decision</b>  <b>Our Time project awarded £1,000 towards theatre and movement workshops for older people.</b>  <b>Reason</b>  <b><i>The application meets grant criteria 2016/17.</i></b></p> <p><b>Decision</b>  <b>Bradford on Avon Cricket Club requested £4,500 towards BoA Cricket</b></p>

	<p><b>Club square levelling project.</b> <b><i>This application was declined by the Area Board who felt that Bradford on Avon Cricket Club should request possible funding from Bradford on Avon Town Council in the first instance.</i></b></p>
14	<p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none"><li>• Wednesday 14 September 2016.</li></ul>